

Guidance Manual

Registration Procedure

Any supplier wishing to submit a bid proposal for closed or online bidding tenders must be registered with SLT. You may view the Registration Form by clicking the REGISTER button on the top right hand side of the page and following the Registration Form hyperlink.



The registration should be done offline. The Registration Form, Business Categories Form and the signed Master Agreement should be sent by hand or registered post to the Procurement Division of SLT. For successful registration, all applicants must sign the Master Agreement with SLT.

If the registration is successful, you will be notified of the Username and Password required to login to the restricted access area. For security purposes, the password must be changed immediately after the first login.

By entering the username and password to login, suppliers can view and download offline closed tenders and or view and submit bids for online bidding tenders & participate in reverse auctioning.

In case of Offline open tenders Suppliers registered for the relevant Business Category can directly download the documents from the SLT tender site. Non registered suppliers can only view the Tender Notice.

The Guidance Manual provides a step by step guide to using SLT eTender web site.

Login in to the Web Site

To access the personal portal, the user would have to be a registered supplier with SLT. Suppliers can log in here by providing the username and password issued by SLT at the point of registration.

User Login: enter your Username and Password in the text boxes provided for User Login on the left hand side of the page and click **LOGIN**.

If you have forgotten your Password, click **Forgot Password** and you will be notified of your Password by email to the contact details specified in your Registration Form.

You may also change your password at any time by clicking **Change Password**. You will need to enter your old Password, new Password and new Password confirmation in the relevant text boxes.

A screenshot of a user login interface. The background is dark blue with a subtle grid pattern. At the top, the text "USER LOGIN" is displayed in a light blue, sans-serif font. Below this, there are two white text input fields. The first is labeled "User Name" and the second is labeled "Password". Below the password field is a light blue button with the word "LOGIN" in white, bold, uppercase letters. At the bottom of the form, there are two links: "Forgot Password? >>" and "Change Password >>", both in a light blue font.

Once you have successfully logged in, you will be able to view a list of the following different types of tenders published in the web site.

The tenders appearing in the website would be classified into four (04) types.

- Current Reverse Auction Tenders
- Current Online Tenders
- Offline Close Tenders
- Offline Open Tenders

Reverse Auctioning

This online reverse auction service conducted through the SLT's eTender secure web site, offers both SLT and vendors to take advantage of purchasing/selling products at the best price. Multiple vendors are able to compete for the best price since the competitor's quotation is made available to other parties online, as opposed to a standard online tender.

Vendors are required to pre-register with SLT & receive instructions on how to participate. The process allows SLT to pre-screen their buyers in order to establish them as established, responsible competitors.

As a registered user logs into his/her personal portal, the Reverse Auction Tab lists currently active reverse auctions open for the particular user.

CURRENT REVERSE AUCTION TENDERS

The following tenders are open for the receipt of tenders from vendors. Further details on particular items are available upon selection of a tender document.

 Your bid is the lowest  At least one of your items is priced higher than those of the other bidders

	Tender Number	Description	Tender Due Date	
1.	 RA-0001	RA-0001	28-02-2007 00:00	EDIT

The listing also notifies potential buyers when the bidding period ends together with a brief description. Bidders submit their prices remotely and are allowed to follow the status of their bid by watching the colours as they change on the web site listing in real time.

 Your bid is the lowest  At least one of your items is priced higher than those of the other bidders

Participants can submit several bids over the period of the auction, each modifying the previous bid.

The new status can be viewed by clicking on the Refresh button.



CALCULATE TOTAL PRICE

Item Name	Qty	U/M	Unit Price (Excluding Taxes) Rs:	VAT	Other Taxes	Total Price	Other info
70100160 FUSE KROME CPHGB 180A1  No Comments  MBP Rs: 500	15	PCS	480.00	1080.00	0.00	8280.00 Min: 6750.00	 
70101053 LIGHTNING ARRESTOR - G.D.T.  No Comments  MBP Rs: 800	50	PCS	750.00	5625.00	3756.80	46881.87 Min: 46881.87	 
70101055 PROTECTOR STATION VX-SB- 01-XGP1  No Comments  MBP Rs: 450	12	PCS	450.00	810.00	0.00	6210.00 Min: 6210.00	 

CALCULATE TOTAL PRICE

MBP : Maximum Allowable Bid Price (Per Unit)

Remarks




SUBMIT

Online Tenders

If an online bid tender is assigned to a supplier, the supplier would see it once he logs into the personal portal using his User name and Password.

CURRENT ONLINE TENDERS

The following tenders are open for the receipt of tenders from vendors. Further details on particular items are available upon selection of a tender document.

	Tender Number	Description	Tender Due Date	
1.	test20070206-01	test20070206-01	28-02-2007 00:00	

← Edit icon

You may view the Tender Notice by clicking on the relevant tender. Tender details include the tender name, tender description, tender publish date, tender submission date, tender closing date and any other conditions applicable to the selected tender.

If the tender closing date has already passed, the tender is regarded as closed. In this case you will only be able to view the status of the tender.

If it is not closed then the supplier may choose to submit his bid after viewing the tender details. To do so he/she should enter the Unit price, VAT and any other applicable taxes separately for each item. You are only allowed to enter numerical values (with maximum two (02) decimal places) for the above. For successful submission, 0 (zero) should be entered for any item, which you don't wish to participate from the list.

Suppliers can also submit any other information against each item and submit the bid online.

Once a bid or proposal for a tender has been submitted, it may be edited by the supplier any time prior to the tender closing time. To do this, click the EDIT icon, found on the page where full tender details are given.

							CALCULATE TOTAL PRICE
Item Name	Qty	U/M	Unit Price (Excluding Taxes) Rs:	VAT	Other Taxes	Total Price	Other info
00530000 PIN PANEL BRASS 1/2" View Comment	100	PCS	20200.00	3.00	3.00	2020006.00	qwer
00530100 PIN PANEL BRASS 5/8" View Comment	100	PCS	2720.00	5.00	5.00	272010.00	qwer

[CALCULATE TOTAL PRICE](#)

Remarks

This is a remark

[SUBMIT](#)

Tenders will be evaluated by SLT after the tender closing date and successful suppliers will be notified of awarding. A letter of intent and invitation to sign an agreement will follow.

Offline Closed Tenders

If a closed tender is assigned to a supplier, the supplier would see it once he logs into his/her personal portal using the Username and Password.

If the tender closing date has not yet passed, you may submit a tender bid. To do this you will need to download the tender document and all related documents by clicking on the **DOWNLOAD DOCUMENT** icon.

For successful tender bids, each of the documents listed on this page must be downloaded and completed fully. **All documents must be submitted manually to SLT according to instructions provided in the Tender Document.**

Offline Open Tenders

Offline Open Tenders are accessible for any users who can access the website, www.etender.slt.lk. Suppliers do not have to be registered with SLT to use this facility.

On the Homepage, you will be able to view a list of current Offline Open Tenders.

CURRENT OFFLINE OPEN TENDERS

The following open tenders are currently available for quotation and proposal submission by suppliers. Click on tender name to view full tender details. Click the icon to download tender.

TENDER NAME	CLOSING DATE	
1.  PURCHASE OF DSL TESTERS - 30 NOS.	20-02-2007 14:00	
2.  TENDER FOR EXPANSION OF CALL CENTRE SWITCH TO SLT ENTERPRISE SOLUTION	22-02-2007 14:00	
3.  BIDDERS CONFERENCE - PURCHASE OF SYSTEM TO PROVIDE MANAGED ENTERPRISE NETWORKS	09-03-2007 14:00	
4.  Purchase & Standardization of CDMA 2000-1X Multi-Line Fixed Wireless Terminals	22-02-2007 14:00	

In order to proceed, you will be asked to complete a form providing contact details.

You may view open the Tender Notice by clicking on the relevant tender. Tender details include the tender name, tender description, tender publish date, tender submission date, closing date and any other conditions applicable to the selected tender.

Address http://192.168.1.161:8080/SLT-TEN14/web_content/tenderdetails.jsp?tenderNo=hjhjhj

User Name

Password

LOGIN

[Forgot Password? >>](#)
[Change Password >>](#)

TENDER DETAILS [« Back to list](#)



TENDER NOTICE
SRI LANKA TELECOM LIMITED
Tender No. : hjhjhj

hjhjhj

CHAIRMAN-SENIOR TENDER BOARD
SRI LANKA TELECOM LIMITED

Sri Lanka Telecom Limited.,
P. O. 503,
Lotus Road,
Colombo 01.

Tender Name : hjhjhj
Tender Description : hjhjhj
Published Date : 21-09-2004 00:00
Starting Date : 23-09-2004 00:00
Closing Date : 24-09-2004 00:00

[Download Document](#)

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If the tender closing date has already passed, the tender is regarded as closed, in which case you will only be able to view the status of the tender.

All documents must be submitted manually to SLT according to instructions provided in the Tender Document.